



UK & Ireland  
Art Libraries Society

# **ARLIS/UK & Ireland and Design & Applied Arts Index Travel Award 2008**

## **Eligibility**

Current members of ARLIS/UK & Ireland of at least three years standing who are resident in the UK & Ireland are eligible to apply.

## **Purpose**

To encourage professional development of UK & Ireland art librarians through contact with art library colleagues overseas, particularly through conference participation.

## **Value: £800.00**

To apply for the award, please submit the following:

1. A letter of application (no more than two A4 sides in length) stating where you learned of the award, your specific interest and expectation of the conference you plan to attend, as well as your goals for professional development.
2. A résumé listing educational background, employment history and profession activities. Please include your telephone and fax numbers and email address, as well as the names of two referees including addresses, telephone and fax numbers.
3. A budget outline listing anticipated costs e.g. conference fees, accommodation, subsistence and travel.

*The decisions of the Council of ARLIS/UK & Ireland and its Grants Panel shall be final, and no correspondence regarding these shall be entered into. The Council of ARLIS/UK & Ireland reserves the right to make no award if no suitable application is received.*

*Winners must confirm in writing that they are able to meet the requirement of conference attendance. Each recipient will be expected to submit a post-conference report to the Council of ARLIS/UK & Ireland and to the award sponsor DAAI.*

## **Applications should be returned to:**

Amy Donnison  
ARLIS/UK & Ireland  
The National Art Library  
V&A South Kensington  
Cromwell Rd  
London  
SW7 2RL  
Tel: +44 (0) 20 7942 2317  
Email: [arlis@vam.ac.uk](mailto:arlis@vam.ac.uk)

# ARLIS

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## ARLIS/UK & IRELAND OCCASIONAL PUBLICATIONS

### **First Steps in Archives: a practical guide**

*Compiled by the ARLIS/UK & Ireland Visual Archives Committee*

This straightforward introduction to the key principles of archive work is designed for anyone whose collections include archive material but who has no formal training in this area.

2004 ISBN 0 9519674 9 5 **£25.00 to members** (£30.00 to non-members)

### **Trade Literature: Cataloguing and Classification Guidelines**

*Compiled by Bernadette Archer and Kaye Bagshaw for the ARLIS/UK & Ireland Cataloguing and Classification Committee*

These guidelines are designed for anyone whose collections include trade literature, both current and historic. They provide general guidance on cataloguing and classifying these ephemeral resources.

2004 ISBN 0 9519674 8 7 **£20 to members** (£25 to non-members)

### **Art exhibition documentation in libraries: cataloguing guidelines**

*Compiled by the ARLIS/UK & Ireland Cataloguing and Classification Committee*

The long-awaited guidelines to cataloguing this key resource in art libraries are now available.

2000 ISBN 0 9519674 7 9 **£30 to members** (£35 to non-members)

### **Guidelines on stock disposal**

*Compiled by the ARLIS Stock Disposal Working Party*

How does a library dispose of stock? What should be included in a formal stock disposal policy? This publication considers key questions and outlines criteria for de-selection and retention.

2000 ISBN 0 9519674 5 2 **£10.00 to members** (£12.50 to non-members)

### **Art Libraries Journal and ARLIS/UK & Ireland News-sheet Ten-Year Index 1986-1995** *Compiled and edited by J.P. Hopson*

This new work comprehensively indexes both publications between 1986 and 1995, bringing together at a glance the articles and features that informed the decade. 2000 ISBN 0 9519674 6 0 **£20.00** to all

*A companion volume to:*

### **Art Libraries Journal and ARLIS News-sheet Ten-Year Index, 1976-1985** *Compiled and edited by J.H. Bowman.*

An essential guide to ARLIS's two major serials, highlighting articles on professional thinking, experience and practice. 1993 ISBN 0 9519674 1 X **£8.00** to all

### **Annual Directory**

*Compiled and edited by Anna Mellows*

This annual publication lists the Society's institutional, personal and overseas members and subscribers and also contains details of ARLIS Council and Committee membership, the Chair's annual report and the Constitution. ISSN 0954-0679 **FREE** to members (£45.00 to non-members)

### **All orders and correspondence to:**

ARLIS/UK & Ireland, Word & Image Department,  
V&A South Kensington, Cromwell Rd, London, SW7 2RL, UK  
Tel: +44 (0) 20 7 942 2317, email: arlis@yam.ac.uk

Cheques should be made payable to **ARLIS/UK & IRELAND** either in £ sterling or in US dollars.

Prices include surface mail postage; airmail supplement on request.