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APSA Council Minutes

Editor's Note: The minutes following are subject to Council approval at its next meeting, August 28, 1985, in New Orleans.

The Council met in the Lincoln West Room of the Washington Hilton Hotel, Washington, D.C. on April 12, 1985, at 9:30 a.m. Present: Charles W. Anderson, Robert Axelrod, Brian Barry, Joseph Cooper, Richard F. Fenno, Jr. (presiding), F. Chris Garcia, Robert G. Gilpin, Jr., Samuel P. Huntington, Helen Ingram, William R. Keech, Thomas E. Mann, J. Donald Moon, Victor A. Olorunsola, Norman J. Ornstein, Benjamin I. Page, Bruce M. Russett, Arlene Saxonhouse, Donna E. Shalala, W. Phillips Shively, Susan Welch, Aaron Wildavsky, Gerald Wright, Dina Zinnes. Staff: R. Hauck, C. Rudder, S. Mann, J. Walen.

President's Report

President Richard F. Fenno, Jr. opened the meeting by reporting on his activities as president, including travel to regional association meetings. He asked the Council to review the minutes of the March 15 meeting of the Administrative Committee, calling attention to several items that did not require Council action at this time: (1) a request from CIC chairs that the Association adopt guidelines for soliciting outside letters of recommendation for promotion and tenure, referred by the Administrative Committee to the Committee on Professional Ethics, Rights and Freedoms; (2) a Conference on Black Politics and a Summer Institute for black undergraduates, authorized by the Administrative Committee; (3) Administrative Committee action making unsold panel papers at the annual meeting more readily available to authors and a procedure by which foreign scholars can send their panel papers to the Association instead of the convention hotel; (4) a proposal for an Association role in the area of peace and security studies, referred by the Administrative Committee to the Conflict Processes Section; (5) a proposal for a book on "The Idea of a Responsible Party System," referred by the Administrative Committee to the Publications Committee, with a request that it present a

recommendation to the August Council meeting.

Council Action: The Council took no exception to the minutes of the Administrative Committee.

Executive Director's Report

Thomas E. Mann briefly reviewed the principal staff members and their responsibilities and the work of various Association committees. He reported that the Evron M. Kirkpatrick Fund has received contributions totaling \$52,437.90 from 181 individuals and 12 organizations. The Kirkpatrick Fund Board of Trustees plans to initiate the Fund's programs in the fall. They will likely include a series of monographs on "the craft of political science" and annual support for the Pi Sigma Alpha oral history project. He reported that both Evron M. Kirkpatrick, former Executive Director of the Association, and Walter E. Beach, chairman of the Fund's Board of Trustees, were extremely gratified by the response from individuals and organizations to the Fund.

Mann also reported on the activities of COSSA (Consortium of Social Science Associations) and Administrative Committee recommendations for making the membership more aware of COSSA activities and benefits of the Association's active participation in COSSA.

Committee Appointments

Council Action: The Council approved the Council committee appointments submitted by President Fenno and the 1986 Program Committee appointments, with Matthew Holden, Jr., University of Virginia as Program Chair, submitted by President-Elect Wildavsky.

Holden reported that there would be 24 sections with a general theme of "The Organization of Power." A list of the 1986 Program Committee appears in the Spring 1985 issue of *PS*. A list of the Council committee appointments appeared in the Winter 1985 issue of *PS*.

APSR Transition

Dina Zinnes, the outgoing Managing Editor of the *Review*, and Samuel C. Patterson, the new Managing Editor, reported that the transition of editorial offices from Illinois to Iowa was on schedule and that the December, 1985 issue, the last issue under Zinnes' editorship, was filled. Manuscripts will soon be forwarded to Patterson and books are going to the new book review editor, Robert Salisbury. Zinnes reported that she has completed a computerized management system that can be transferred to a new *Review* office and also made available to other political science journals. Patterson expressed his gratitude to Salisbury for agreeing to serve as book review editor and to the 12 people who have agreed to serve on his Editorial Board, a list of whom were presented to the Council. He also reported that the *Review* office will open at the University of Iowa on June 1 and then move to Ohio State University in the summer of 1986. A production/copyediting office for the *Review* will be set up at the APSA national office. Patterson also discussed his plans for changing the appearance of the *Review*.

President Fenno thanked outgoing APSR Managing Editor Dina Zinnes for "your time, your skill, your judgement in performing one of the most important and difficult tasks in the profession." He thanked her on "behalf of the profession for a job well-done."

Council Action: The Council responded unanimously with a round of applause.

Budget

Treasurer Susan Welch reported that the financial condition of the Association remains healthy, although a smaller surplus is anticipated this year than in the previous three years.

Mann reviewed the 1984-85 income and expenditures, explaining the basis for his estimate of a \$32,714 surplus, and the budget proposed by the Administrative Committee for the 1985-86 fiscal year, which has a projected surplus of \$13,974. He reported that the Administrative Committee rejected a current services budget which produced a deficit of \$57,476, and instead approved three recommendations for increasing revenues:

- (1) Increase Departmental Services dues by 10 percent, producing additional income of \$5,000;
- (2) Increase Personnel Service Newsletter advertisement rates for departments not belonging to the Departmental Services Program from \$50 and \$35 to \$75 and

\$50, producing new revenues of approximately \$3,000;

- (3) Increase institutional (library) membership rates from \$75 to \$100, producing \$75,000 of additional income.

During the discussion of the budget, Page expressed an interest in seeing a program budget, which includes an estimate of how much the *Review* costs each member. Discussion centered on the difficulty of allocating staff time and general operating expense to specific activities and publications.

Council Action: Mann should make an oral program budget presentation at the August Council meeting.

The Council reviewed a request from the Committee on the Status of Women and the Women's Caucus for Political Science to assist them in completing a report on the findings of an initial assessment survey on institutional policies and practices regarding career development for women in political science.

Council Action: The Council approved the request for \$500 in the current fiscal year.

Shalala suggested that the Executive Director be given a discretionary fund to handle requests such as the one from the women's groups.

Council Action: After much discussion of the need and advisability of such a fund, the idea was referred to the Administrative Committee for formulation of a recommendation to the Council.

The Council reviewed the three recommendations for increasing revenues.

Council Action: Two of the recommendations—increasing Departmental Services dues and increasing Personnel Service Newsletter advertisement rates for departments not belonging to the Departmental Services Program—were unanimously approved.

On the third recommendation for increasing revenues—increasing institutional rates to \$100—a counter proposal of raising the rates to \$105 was defeated by a show of hands. A proposal to raise the rates to \$95 was also defeated by a show of hands.

Council Action: The Council voted to increase the institutional (library) rates to \$100.

Council Action: The Council approved unanimously the proposed budget for 1985-86 fiscal year.

Project '87

S. Mann reported on the activities of Project '87, the joint undertaking of the American Historical Association and APSA to com-

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memorate the Bicentennial of the U.S. Constitution.

Mann reported on a series of projects: the quarterly magazine, *this Constitution*, whose circulation has increased from 10,000 to 25,000; a series of college faculty workshops; a book of "Lessons on the United States Constitution" for secondary school teachers; a series of in-school television programs for seventh, eighth and ninth graders; a television-assisted college course on the Constitution for distant learners; a series of televised forums on the Constitution to highlight significant events leading up to the formation of a national government; a conference on the bicentennial of the opening of the Constitutional Convention and fundamental constitutional principles.

Style Manual

The Council reviewed the Style Manual prepared by the Committee on Publications. Ingram proposed that a section be added on gender neutral language.

Council Action: The Council approved the Style Manual with the following language added on page 3:

"Gender Neutral Language" (head)

"Unnecessarily gender-specific language should be avoided, including gender-specific terms for groups of people and the characterization of such groups as male."

The Council also referred three recommendations to the Publications Committee for consideration before the Style Manual is published:

- (1) Cite month (or season or number) as well as year in journal citations.
- (2) Delete "list authors alphabetically" in "If more than one work is cited in a pair of parentheses, list authors alphabetically and separate with semicolons."
- (3) Clarify the use of the first person.

The Council recommended that there be a statement in *PS* about how this style differs from the present *APSR* style.

Gaus Fund

Council Action: The Council approved the Administrative Committee recommendation that a John Gaus Lectureship be established at the annual meeting.

The Lectureship will begin with the 1986 annual meeting. The president will appoint a selection committee, in a manner consistent with other Association award committees, charged with selecting a scholar who best em-

bodies the joint tradition of political science and public administration. An honorarium of \$1,500 will be attached to the Lectureship.

The Council requested that the president be sensitive to the Public Administration Section's requests in selecting the members of the selection committee and in selecting the first lecture recipient.

New Section on Presidency Research Group

Council Action: The Council approved a petition from the Presidency Research Group to become an Organized Section of the Association.

Mann reported that a council committee on Organized Sections was meeting immediately after the Council meeting to discuss procedures and activities of the Organized Sections.

Proposed Change in Personnel Service Newsletter Guidelines

The Committee on Professional Ethics, Rights and Freedoms has prepared a monograph, *Professional Ethics in Political Science*, which will include APSA's "Guidelines on Employment." The Committee has revised the guidelines in order to eliminate any suggestion that gender is a bona fide occupational qualification in the profession.

Council Action: The Council approved the following revised language:

"It is Association policy that educational institutions not discriminate among job candidates on the basis of sex, race, color, religion, or national origin except in those cases in which federal law allows religious preference in hiring.

"In accordance with this policy, therefore, the Association will not indicate a preference, limitation, or specification based upon these classifications in job listings, except that religious preference may be indicated when allowed by federal law."

International Political Science

Mann reported that APSA had received \$30,000 from the National Science Foundation for 50 travel grants of \$600 each to scholars participating in the 1985 IPSA World Congress in Paris. The 50 recipients were selected in early April from among 158 qualified applicants.

The Council discussed the 1988 IPSA World Congress, to be held in Washington, D.C. and voiced concern about: (1) having the IPSA

Congress immediately follow the APSA convention and (2) moving the dates of the APSA convention by one day so that it would end on Labor Day, rather than the Sunday before Labor Day. The Council would much prefer to have the two meetings jointly scheduled, headquartered at separate hotels, with the IPSA meeting beginning a day or two before the APSA meeting. This possibility will have to be explored with IPSA officials and further consideration will have to be given to registration, exhibit, and advertising fees.

President Fenno reported that he will lead an APSA delegation to China the first two weeks in May. The delegation will consist of Fenno, Aaron Wildavsky, Philip E. Converse, Thomas E. Mann, Robert J.P. Hauck and Kenneth Lieberthal. A grant of \$40,234 has been received from the Asia Foundation to support the exchange, which is designed to encourage and assist the development of a national political science community and to re-establish political science as a separate research and teaching discipline in China. The Chinese Association of Political Science will send a delegation to attend the APSA annual meeting in 1986.

The Council reviewed the report of the Ad Hoc Committee on Political Science in the Soviet Union, chaired by David Mayhew.

Committee Action: The Council approved the committee's recommendation that APSA try to bring about, through IREX, a colloquium series joining representatives of Soviet and American political science, featuring topics of general concern among political scientists.

Committee Action: The Council approved the creation of a Committee on International Political Science to absorb the responsibilities of the ad hoc committees on China and the Soviet Union, oversee the hosting of the 1988 World Congress in Washington, and develop relationships between American political science and political science in other nations.

The Committee is authorized for a three-year period, January, 1986 through December, 1988. The President and President-Elect will jointly appoint five members, each of whom will serve three-year terms. The appointments will be made by June so the appointees will have a chance to engage in some preliminary discussion at the 1985 World Congress in Paris. The new committee will have a budget of \$3,000 in FY 1985-86.

Annual Meeting

Joseph Cooper, 1985 program chairman, reported on the activities of his Program Com-

mittee. The 1985 meeting will feature 2,000 participants on 480 panels: 254 Program Committee panels, 76 Organized Section panels; and 150 panels of unaffiliated groups. In addition, the meeting will include three evening plenary sessions, a special panel in honor of Charles Hyneman, and a jazz concert.

The Council, in response to a suggestion by Professor Diddy R. M. Hitchins of the University of Alaska, reviewed the question of smoking at APSA annual meetings.

Council Action: The Council rejected a proposal that "smoking is prohibited" as too strong. They rejected the Administrative Committee's recommendation that "smokers are respectfully requested not to smoke" as too weak. Instead, they revised the Administrative Committee's recommendation to read "because of the small meeting rooms and the discomfort to others, smokers are urged not to smoke while attending panel meetings." This notice will be included in the Preliminary and Final Programs, displayed at the convention hotel, and panel chairs will be asked to make this announcement at the beginning of panel sessions.

Mann presented the Council with a proposal from the San Francisco Hilton for the 1990 meeting.

Council Action: The Council agreed to accept the proposal, in view of the merits of the proposal and the fact that APSA has not met on the west coast since 1975.

Several Council members asked the Association to explore a different time and different sites for future annual meetings.

NEH Liaison Committee

The Council reviewed the NEH Liaison Committee's "Report on Political Science and the Humanities" and expressed their enthusiastic support of the report.

Council Action: The Council asked that a note of appreciation be sent to Walter Murphy, chair, and to the members of his committee.

Small Research Grant Program

The Council reviewed the report on the Small Research Grant Program. In the first round of competition, 79 grant applications were received. Awards will be made by the Research Support Committee by May 1.

The Council adjourned at 4 p.m.