

NOTES FOR CONTRIBUTORS (*continued*)

General

Careful preparation of manuscripts will promote rapid publication. Authors are advised to refer to a recent issue of the journal in addition to the notes below, paying particular attention to the form of references, tables and figures and the use of symbols and abbreviations. Papers should be in double-spaced typescript throughout (including reference lists, footnotes and legends) on A4 paper with a left hand margin of at least 4 cm.

Format

Papers should be headed with the title, initials, surname(s) and full address(es) of the author(s). A short title not exceeding 45 characters should be included on the title page. Papers should usually be divided into SUMMARY, INTRODUCTION, MATERIALS AND METHODS, RESULTS, DISCUSSION and REFERENCES. Some observations are best described in the form of a continuous narrative with the only subsection being a Summary at the beginning. Such papers will also be considered.

Acknowledgements are put at the end of the discussion after a space of one line.

Tables

Tables should be numbered separately with arabic numerals and each table typed on a separate sheet of paper. Whenever possible they should be so designed that they can be printed across the width of a page. Note that columns and lines are not separated by vertical or horizontal lines but are grouped by the use of braces of varying lengths.

Illustrations

Line drawings, diagrams and charts should be accurately drawn on plain white board or paper or faintly blue-lined graph paper and should not be more than twice publication size. Points should be indicated by the following symbols: ○, △, □, ●, ▲, ■. Lettering and numbering will not be directly reproduced but should be clearly shown either in pencil on the drawing or on overlaid transparent paper.

Illustrations for plates should be sent as unmounted glossy prints with good contrast. If more than one photograph is to be included in a single plate, a rough sketch of the suggested lay-out should be sent.

Legends for figures and descriptions of plates should be typed on separate sheets of paper. Each illustration should bear on the back the author's name and illustration number.

References

In the text references by up to three authors are cited in the form Jones, Smith & Brown (1950) and those by four or more authors in the form Jones *et al.* (1950).

The reference list should be arranged alphabetically and should include authors' names, initials, year of publication in parentheses, title of the paper, name of the journal *in full*, the volume number and first and last page numbers. References to books and monographs should be in the form: authors' names, initials, year of publication in parentheses, title, edition editors (if appropriate), page number(s), place of publication and publisher.

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