



MANUSCRIPTS PREPARATION GUIDELINES

Authors should prepare manuscripts according to the *Publication Manual of the American Psychological Association* (7th ed.). Typing instructions and instructions on preparing tables, figures, references, metrics, and abstracts appear in the *APA Publication Manual*. You may also check https://apastyle.apa.org/?ga=2.222619611.152650563.1576665783-46668732.1576665783

Manuscripts should be written in **English**. All manuscripts must be double-spaced, using Times New Roman font (size 12). Figures, tables, and footnotes should be referred to in the text. **Figures** should be supplied as either TIFF or EPS files where possible at approximately the size in which they are to reproduce. Line artwork should be supplied in black and white mode at a resolution of 1200 dpi; combination artwork (line/tone) at a resolution of 800 dpi; black and white halftone artwork should be saved in 'greyscale' mode at a resolution of 300dpi; color halftone artwork should be saved in CMYK mode at a resolution of 400 dpi.

References should be listed at the end of the manuscript and referred to in the text by name and year, they should include Digital Object Identifier (DOI), if available. DOI number must appear at the end of the reference, it should be an URL address as follows: https://doi.org/10.1017/sip.2016.85

The list should include only items that are essential to the argument. According to **APA guidelines**, references on the type of experimental design and data analysis should only be included when they are novel, unusual or controversial. Please note that the reference list can be subject to edition according to these guidelines.

Abstracts: Manuscripts articles must be accompanied by a 150-250 word abstract in English. The abstract should be a summary of the whole manuscript, not only of its conclusions. A list of 4-5 keywords should be provided directly below the abstract. Keywords should express the precise content of the manuscript.

Submitting Manuscripts: Submission implies that the manuscript has not been published and is not currently under consideration for publication elsewhere. Manuscripts should be accompanied by the corresponding cover letter. Submit your manuscript online: https://mc.manuscriptcentral.com/tsip

The opinions and statements published are the responsibility of the authors, and such opinions and statements do not necessarily represent the policies of UCM, COP Madrid, or the views of the Editor.

Selection Process: Since the reviewing process will be masked, the author's name should appear only on the accompanying cover letter. Authors should make every effort to ensure that the manuscript itself contains no clues to their identities.

Authorship: Authors may need to rearrange initial authorship credit if relative contributions vary in the course of the review process. Moreover, changes in authorship can lead to the inclusion of a new author in response to reviewer's comments that might justify it, or whether an author should be or wishes to be removed from the list. In order to promote transparency, The Spanish Journal of Psychology applies the following policy. Authors that require a rearrangement in the authorship will have to submit a formal request to the editorial board, justifying it. The editorial, after approval, will require all authors to formally express their agreement to the change.







Open Access: Upon acceptance of your paper, you may elect to have your paper published via Open Access in SJP. For more information on Open Access publication, please refer to the Authors' Information pages on Cambridge Core: https://www.cambridge.org/core/services/authors

Publishing Agreement: Papers with multiple authors are reviewed with the assumption that all authors have contributed materially to the research reported, have approved the submitted manuscript and concur with its submission to SJP. Before Cambridge can publish a journal article (or any other journal content), we need a signed 'licence to publish' agreement. Under the agreement, certain rights are granted to the journal owner which allow publication of the article. The original ownership of the copyright in the article remains unchanged. This agreement must be signed and returned to Cambridge University Press by the corresponding author of accepted manuscripts (signing on behalf of all the other authors), prior to publication. This is necessary for the wide distribution of research findings, and the protection of both author and the UCM and COP under copyright law.

Upon final acceptance of your paper, the corresponding author will receive an email asking them to complete an Information Request Form (IRF) using Cambridge's digital agreement system (Ironclad). The information submitted via the IRF will determine the terms and conditions under which the article will be published. The process is entirely digital, and more information can be found here: https://www.cambridge.org/core/journals/spanish-journal-of-psychology/information/author-instructions/publishing-agreement.

Please read all instructions and copyright information carefully, as it outlines where and when certain versions of your paper may be deposited on your/institutional websites and e.g. PubMed. Publication of your paper will also be delayed if the publishing agreement process is not completed promptly.

Ethical Standards. The Journal subscribes to the ethical standards of the APA, within the legal framework of Spain. Authors are reminded that, once a manuscript has been submitted for publication, it should not be sent off for concurrent consideration by any other journals.

Offprints: The corresponding author will receive a pdf file of the article when it is published. Additional offprints must be ordered when page proofs are returned. Price lists and order forms will be sent with page proofs.

Author Language Services: Cambridge recommends that authors have their manuscripts checked by an English language native speaker before submission; this will ensure that submissions are judged at peer review exclusively on academic merit. We <u>list a number of third-party services</u> specializing in language editing and / or translation, and suggest that authors contact as appropriate. Use of any of these services is voluntary, and at the author's own expense.

