**Guidelines for Proposing Special Issues**

*Nationalities Papers* accepts proposals for special issues on a rolling basis throughout the year. Special issues should focus on a question or theme of broad interest to multidisciplinary scholars of nationalism and ethnicity. Special Issues have a minimum of 4 and a maximum of 8 manuscripts per issue. Scholars interested in being a guest editor for a special issue should submit a fully-developed proposal to the journal at np.managingeditor@gmail.com.

The proposal should contain the following information:

* a clear description (300-500 words) describing the main question or theme that will unify the paper, rationale for why this set of papers would be relevant and interesting for the readers of *Nationalities Papers*, and an anticipated timeline for submission;
* a list of the individual paper authors, article titles, and 300-word abstracts for each paper, including institutional affiliations and short narrative bios (maximum 150 words each).

Once a special issue proposal is accepted, the guest editor(s) should maintain communication with the journal's editorial team and the individual authors throughout the process of submission and review.

Guest editor responsibilities include:

* ensuring the quality and collective coherence of the manuscripts in the special issue;
* ensuring authors' adherence to the journal's submission guidelines;
* reading and providing feedback on the papers before they are submitted to the journal for review;
* providing the journal with potential reviewers;
* writing a short introduction to the special issue of approximately 5,000 words (typically toward the end of the process; reviewed by NP editorial team).

All manuscripts that pass internal review by the editors will be sent out for double-blind peer review. Once the first round of review is completed, guest editors should work with authors to ensure that the necessary revisions are implemented and that revised manuscripts are submitted in a timely manner (3 months for a major revision; 2 months for a minor revision; and 1 month for a conditional acceptance). Our editorial team will endeavor to send the revised manuscripts for review to one or more of the reviewers from the first round. However, if the initial reviewers are unavailable to look at the revised version, we may have to send it out to a new set of reviewers.

**Submission Deadlines, 2021 and 2022**

*Nationalities Papers* considers special issues submissions over the course of the year, but does so quarterly. Below are the quarterly submission timelines for the 2021 and 2022 calendar years. Submissions that come after one quarterly timepoint will be consider with those submitted for the next quarter.

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| --- | --- |
| **2021** | **2022** |
| December 15, 2021 | March 14, 2022 |
|  | June 14, 2022 |
|  | September 14, 2022 |
|  | December 15, 2022 |