Cambridge Reference Styles: Cambridge A ONLY

At ELRR we use Cambridge A only. Cambridge A seeks to use the minimum punctuation necessary. Do not use other Cambridge Reference Styles.

Text citations

Overview

- Cite references in the text by author last name, followed by publication date, with no punctuation between the author name and the publication date.
- For works with three or more authors, cite the first author's name followed by "et al."
- Order references alphabetically within strings by author, and chronologically when citing works by the same author.
- Use semicolons to separate works by different authors and commas to separate works by the same author.
- Distinguish between works published by the same author in the same year by adding a lower case letter to the publication year (a, b, c, etc.) in the order in which the references appear in the text. For works published in the same year with the same lead author, but different groups of co-authors, list either the complete list of authors, or enough co-authors to identify the groups (but do not add letters, since these are not identically authored references).
- For works that have not yet been published, if a publication date is known or anticipated, use that date. Work that has been accepted and is in the process of publication can be cited as "in press" (ideally, editors should have checked that this is the case and the work has been accepted and will be published). Work that has not yet been accepted should be treated as unpublished material.

Examples

Single author:

(Cook 2013)

Two authors:

(Bicchieri and Xiao forthcoming)

Three or more authors:

(Bhatti et al 2018)

Corporate author (long corporate author names can be shortened, but give both the short form and the complete name in the references list):

(International Monetary Fund 2015) OR (IMF 2015)

Several authors cited in one place, or several references by the same author:

(Kumar 2018; Rubio Marin 1998, 2000; Rose 2016a)

Two or more references by the same author in the same year:

(Campos 1972a, 1972b; Dudas et al 2008b)

Two or more references by the same lead author but different co-author groups in the same year (name as many authors as necessary before "et al" to distinguish the two groups):

(Macdonald, Poulton, Glendining et al 2007; Macdonald, Poulton, Clark et al 2007)

Two authors, same surname, same year:

(X Zhou 1982; Y Zhou 1982)

Citations with pages or other specific references (use full page numbers when giving page ranges):

(Rønnow-Rasmussen 2011, 47)

(Kang 1998, fig 3)

(Dryzek 2002, 12n4)

(Hammersmith 1972, sec 2.5)

Weinberg (1964, 216–233)

Reprint editions (when it is necessary to give the date of original publication):

(Cobo 1956 [1653], 169)

Personal communication (cite these in text only and do not list in the references):

(Timothy Ewing 1990, personal communication)

Reference List

Overview

- Arrange references alphabetically by author surname, with all the authors listed. List author names, in bold, in "last name first name" format, with the first names given in initials. However, see example of "published or broadcast interview" for an exception to this rule, in a case where the language does not use surnames.
- List two or more works by the same author or authors chronologically.
- To distinguish two or more works by the same author or authors in the same year, use a, b, c, etc. following the date, and list references in the order in which they are mentioned in the text.
- Do not use the three-em dash for repeated authors, as this throws off indexing engines.
- For titles of journal articles and book chapters, use sentence style capitalization (minimum capitalization). Do not enclose the titles in quotation marks.
- For book and journal titles, use headline style capitalization (maximum capitalization) and italics. Always list journal titles in full rather than in abbreviated form.
- Do not elide page numbers when giving page ranges (thus, it should be 213-229 rather than 213-29).
- For journal articles, doi information should be included where available. Both the URL format (http://dx.doi.org/10.1017...) and the abbreviated format (doi:10.1017...) are acceptable.

CambridgeA, examples

Book, single author:

Attfield R (2003) Environmental Ethics. Cambridge: Polity Press.

Book, multiple authors (no serial comma before last author's name):

Brouwer C and Heibloem M (1986) *Irrigation Water Management: Irrigation Water Needs*. Rome: Food and Agriculture Organization of the United Nations (FAO).

Kenny DA, Kashy DA and Cook WL (2006) Dyadic Data Analysis. New York: Guilford Press.

Edited book:

Agius E and Busuttil S (eds) (1998) *Future Generations and International Law*. London: Earthscan.

Edited, compiled, or translated book, with author name given:

Kadare I (2002) Spring Flowers, Spring Frost, Bellos D (trans). New York: Arcade.

Cage J (2016) *The Selected Letters of John Cage*, Kuhn E (ed). Middletown, CT: Wesleyan University Press.

Note: In providing publisher information for books, please include as much information as necessary to locate the city of publication. In the above example, "New York" requires no further geographic clarification, but "Middletown" does, hence the addition of the US state in which it is located. Country names may also be added for clarity, but often the name of the publisher alone will provide further clarifying detail, as in the case of university presses. The question of which locations are self-evident and which are obscure will of course be answered differently depending on where one is located, so this should be adjudicated on a case-by-case basis.

Book, corporate author:

- **US Government Printing Office** (1967) *Style Manual*. Washington, DC: US Government Printing Office.
- World Health Organization (WHO) (2011) World Report on Disability. Geneva: WHO.

Book in a language other than English (capitalize these in sentence style):

Baubérot J (2013) *Histoire de la laïcité en France* [History of Laicity in France], 6th edn. Paris: Presses Universitaires de France.

Subsequent editions or reissued books:

- Marx K (1992 [1978]) Capital Vol. 2, Fernbach D (trans). London: Penguin.
- Barry BM (1978) Sociologists, Economists, and Democracy, 2nd edn. Chicago: University of Chicago Press.

Multivolume set:

Thwaites RG (ed) (1898–1901) *The Jesuit Relations and Allied Documents*, 73 vols. Cleveland: Burrows Brothers.

Or, when citing a single volume in the set:

Thwaites RG (ed) (1898) *The Jesuit Relations and Allied Documents*, vol 1, *Acadia*. Cleveland: Burrows Brothers.

Note: when citing specific pages from a multivolume set in the text, use the following format: (Thwaites 1896–1901, vol 17, 232–236, vol 19, 197). When citing an entire volume, use the following format: (Thwaites 1896–1901, vol 15). Volumes should be numbered in the same way as they were in the original work (using roman numerals, for example, if that is what the original work used).

Book in a series:

- **Blau JR** (1989). *The Shape of Culture: A Study of Contemporary Cultural Patterns in the United States.* American Sociological Association Rose Monographs. Cambridge: Cambridge University Press.
- **Crnojević-Bengin V** (ed) (2015) *Advances in Multi-Band Microstrip Filters*. EuMA High Frequency Technologies Series. Cambridge: Cambridge University Press.

Book chapter:

Eckersley R (2011) Representing nature. In Alonso S, Keane J and Merkel W (eds), *The Future* of *Representative Democracy*. Cambridge: Cambridge University Press, 236–257.

Journal article (it is not necessary to provide an issue number for journals that paginated by volume):

- Chétima M (2019) You are where you build: Hierarchy, inequality, and equalitarianism in Mandara highland architecture. *African Studies Review* **62**(3), 40-64. https://doi.org/10.1017/asr.2018.45.
- Ogawa M, Hanada A, Yamauchi Y, Kuwahara A, Kamiya Y and Yamaguchi S (2003) Gibberellin biosynthesis and response during Arabidopsis seed germination. *Plant Cell* **15**, 1591–1604. https://doi.org/10.1105/tpc.011650.
- Lai D (2020) Macroeconomic interventions and the politics of postwar justice. *Politics and Gender* **16**(3), e14. doi:10.1017/S1743923X20000331.
- **Belasco E and Schahczenski J** Is organic farming risky? An evaluation of WFRP in organic and conventional production systems. *Agricultural and Resource Economics Review*, published online 16 July 2020, doi:10.1017/age.2020.13.

Note: No date is given for articles published on FirstView since the date in the ultimate citation for these titles may well differ from the date of original publication. The article in the above example, for instance, will likely publish in an issue in 2021, even though it was published on FirstView in 2020. When citing FirstView articles in the text please use the following format: (Belasco and Schahczenski doi:10.1017/age.2020.13).

Skousen BJ (in press) Questioning the Native American population rebound in the Horseshoe Lake watershed from 1500-1700 AD. *American Antiquity*, doi:10.1017/aaq.2020.74.

Note: If the doi is not known at the time of writing, leave it out.

Preprint:

Cai Y, Brock W, Xepapadeas A and Judd K (2019) Climate policy under spatial heat transport: cooperative and noncooperative regional outcomes. arXiv preprint 1909.04009. Available at https://arxiv.org/abs/1909.04009 (accessed 1 August, 2020).

Article in conference proceedings (examples with and without an editor given)

- Bhatia SB and Kumar S (1979) Recent Ostracoda from off Karwar, west coast of India. In Krstic N (ed), Proceedings of the VII International Symposium on Ostracodes. Taxonomy, Biostratigraphy and Distribution of Ostracodes. Belgrade: Serbian Geological Society, 173–178.
- Guha DK and Rao VK (1976) Young Cenozoic Ostracoda from west coast of India. In *Proceedings of the VI Indian Colloquium on Micropaleontology and Stratigraphy*. Varanasi: Banaras Hindu University, 91–98.

Note: These examples assume proceedings published as books; in cases of proceedings as journal supplements, cite these like journal articles.

Published conference abstract

Reifels L, Dückers M and Blashki G (2019) Examining the national profile of chronic disaster health risks in Australia. Abstract of oral presentation at WADEM Congress on Disaster and Emergency Medicine 2019. *Prehospital and Disaster Medicine* 34(s1), s5. doi:10.1017/S1049023X19000293. Note: In this example, the abstract was published in a journal supplement.

Paper presented at a conference:

Momcilovic D (2019) Armies of the undead: the slow and awkward march of the Balkan zombie. Paper presented at the ACLA Annual Meeting, 7-10 March, Georgetown University, Washington DC.

Note: Follow the same format for a poster session, replacing "Paper presented" with "Poster presented."

Book review (retain title of the book reviewed as given in the original rather than converting it to CambridgeA):

Santoro MA (2017) Review of *Business and human rights: From principles to practice*, edited by Dorothée Baumann-Pauly and Justine Nolan. *Business Ethics Quarterly* 27, 645–647.

Magazine article:

- Thompson D (2020) How long does COVID-19 immunity last? *Atlantic*, 20 July. Available at https://www.theatlantic.com/ideas/archive/2020/07/could-covid-19-immunity-really-disappear-months/614377/ (accessed 20 July 2020).
- Orme L (2019) The finch. *Cricket*, April 2020, 5-10.

Newspaper article (if there is no author given, begin reference with the title):

Eisen MB and Tibshirani R (2020) How to identify flawed research before it becomes dangerous. *New York Times*, 20 July 2020.

Published or broadcast interview:

Aung San Suu Kyi (2017) Interview by F Keane, 5 April 2017. BBC *News*. Available at <u>https://www.bbc.com/news/av/world-asia-39510271/myanmar-aung-san-suu-kyi-exclusive-interview</u> (accessed 20 July 2020).

Note: Unpublished interviews should be treated like personal communications and cited in the text only: (Ed Carey 2020, interview with author)

Archival material:

- **The Visit to London of the Argentine Financial Mission—19th–20th July 1976** (nd) Confidential document. HO/Ch/Fau/44. London: Lloyds Banking Group Archives.
- **Banco Central de la Républica Argentina** (1982) *Memoria Anual* 1982. C83Exp8. Mexico City: Historical Archives of Banco de México.

Note: cite as much of these references in the text as necessary to link them to the reference in the list. The first one might be cited as (Visit to London of Argentine Financial Mission nd) OR (Visit to London nd) and the second as (Banco Central de la Republica Argentina 1982) OR (Banco Central 1982).

Dissertation or thesis (optionally, where available, ProQuest accession number can be cited):

Dalton-Carriger J (2016) New Perspectives on the Seventeenth-Century Protohistoric Period in East Tennessee: Redefining the Period through Glass Trade Bead and Ceramic Analyses. PhD dissertation, Department of Anthropology, University of Tennessee, Knoxville.

Unpublished manuscript:

Clark JT (1990) The Ta'u road archaeological project: phase I survey and test excavation. Report on file at the American Samoa Historic Preservation Office, Pago Pago, American Samoa.

Note: Give as much information as necessary to locate a reference. Unpublished manuscripts which are only in possession of the author (such as a work in progress that has not been submitted anywhere) are best not listed in references. Work that has already been accepted can be cited as "in press" (see example in the journal article section).

Software:

Bronk Ramsey C (2017) OxCal ver 4.3. Oxford: Oxford Radiocarbon Accelerator Unit, University of Oxford.

Websites:

Disaster Medicine and Public Health Preparedness (2015) Instructions for authors. Available at <u>https://www.cambridge.org/core/journals/disaster-medicine-and-public-health-preparedness/information/instructions-contributors</u> (accessed 20 July 2020).

Note: In this example, the publication date is the date of last update. If a publication date or date of last update is not available, use nd.

Yano C (2020) On the inevitable politics of our lives and institutions. #AsiaNow blog. Available at <u>https://www.asianstudies.org/on-the-inevitable-politics-of-our-lives-and-institutions/</u> (accessed 1 August 2020).

Social media posts:

Maths at Cambridge [@cambUP_Maths] (2020) It's been a great year for @JFluidMech, which is also number 1 on Google Scholar for #fluidmechanics, with an h-index of 63. 15 July 2020. Available at <u>https://twitter.com/cambUP_maths/status/1283390254544715779</u>.

Note: Cite this in the text as (Maths at Cambridge 2020). The entire text of the tweet is included in the reference in this case.

Speeches:

Genn H (2012b) Why the Privatisation of Civil Justice is a Rule of Law Issue. 36th FA Mann Lecture, Lincoln's Inn, 19 November 2012. Available at https://www.ucl.ac.uk/laws/judicialinstitute/layoutcomponents/36th_F_A_Mann_Lecture_19.11.12_Professor_Hazel_Genn.pdf (accessed 6 November 2017).

Items in institutional databases (publications in repositories maintained by institutions, typically but not exclusively universities and research institutions; in the example below, RDCEP is The Center for Robust Decision-making on Climate and Energy Policy, and Deep Blue is the University of Michigan repository). List the institution if the name of the repository is not specific enough, as in the case of Deep Blue below:

- Lontzek TS, Cai Y and Judd KL (2012) Tipping points in a dynamic stochastic IAM. RDCEP Working Paper No. 12-03. Available at <u>http://dx.doi.org/10.2139/ssrn.1992660</u> (accessed 20 July 2020).
- White EJB (2015) Beyond empire: Vijayanagara imperialism and the emergence of the Keladi-Ikkeri Nayaka state, 1499–1763 C.E. Deep Blue, University of Michigan. Available at <u>http://hdl.handle.net/2027.42/111540</u> (accessed 11 November 11 2015).

Datasets:

Fieldhouse E and Cutts D (2020) Replication data for "Do as I say or do as I do? How social relationships shape the impact of descriptive and injunctive norms of voting." Harvard

Dataverse, V1. Available at <u>https://doi.org/10.7910/DVN/5VEL6S</u> UNF:6:QQEL86mizJ6KnNNZu4jE+g==[fileUNF].

Note: In the above example, an access date is not necessary since Harvard Dataverse contains precise versioning information; where this information is missing, an access date should be included.

Databases:

Brandão SN, Angel MV, Karanovic I, Perrier V and Meidla T (2019) World Ostracoda Database. Available at http://www.marinespecies.org/ostracoda (accessed 27 March 2019).

Reports:

- **Food and Agriculture Organization of the United Nations (FAO)** (2015) World Reference Base for Soil Resources 2014. International soil classification system for naming soils and creating legends for soil maps. World Soil Resources Reports No 106. Rome: FAO, IUSS Working Group WRB.
- Committee for the Prize in Economic Sciences in Memory of Alfred Nobel (2019) Understanding Development and Poverty Alleviation. Scientific Background on the Sveriges Riksbank Prize in Economic Sciences in Memory of Alfred Nobel 2019, October 14, 2019. Available at: <u>https://www.nobelprize.org/uploads/2019/10/advancedeconomicsciencesprize2019.pdf</u> (accessed 20 July 2020).

Note: the last example can be cited in the text as (Committee for the Nobel Prize in Economic Sciences 2019).

Legislation and other public documents:

There is such great diversity to these references, encompassing documents from various countries and international bodies that it is impossible to give a comprehensive guide. The general principle is to give enough detail to be able to locate such publications, treating government agencies or legislative bodies as the author. For published collections of laws or parliamentary debates, treat the collection title as a book title. Unpublished documents should be treated in a manner similar to other unpublished archival documents, with enough information given to locate the reference.

Musical scores:

Mozart WA (1960) *Sonatas and fantasies for the piano*. Prepared from the autographs and earliest primary printed sources by Nathan Broder. Rev edn. Bryn Mawr, PA: Theodore Presser.

Film and TV programs:

Burns K (dir) (200) Jazz. Vol 5. Swing, Pure Pleasure. Burbank, CA: Warner Home Video.

Peck R (dir) (2017) I Am Not Your Negro. Paris: Velvet Film.

Gilligan V (writer) and Slovis M (dir) (2012) Live free or die [season 5, episode 1]. *Breaking Bad.* New York: AMC.

Bernstein M, Gilligan V and Johnson M (producers) (2008-2013) *Breaking Bad*. New York: AMC.

Sound recordings:

Brown J (1963) Live at the Apollo. King Records K-826.

Davis M (1959) So What. Kind of Blue. Columbia CL 1355.

Pine RB (violinist) (1997) Violin Concertos by Black Composers of the 18th & 19th Centuries. Encore Chamber Orchestra, Hege D (conductor). Chicago: Cedille Records CDR 90000 035.n.

Note: The second example cites a track from an album, with the album title in italics