

Submission Guidelines

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INTRODUCTION

Antiquity is an international, peer-reviewed journal of world archaeology. The journal is published six times per year, in February, April, June, August, October and December. It has a global readership of archaeology professionals and the wider community; submissions should therefore emphasise the broader relevance of findings and present these in a concise and accessible format.

We encourage potential authors to consult recent issues of *Antiquity* to see what has previously been accepted in terms of presentation of argument and the way that articles are formatted.

PREPARING YOUR MANUSCRIPT

Please also refer to our house style, available at <https://www.antiquity.ac.uk/index.php/submit/guidelines>.

General

All articles are published in English. Please use UK English spellings throughout and verify the accuracy and spelling of any binomial nomenclature used.

Please do not include the cover letter in the body of the manuscript.

Formatting text files

Manuscripts should be submitted as a single MS Word file containing all text, figure captions, references and tables.

Text should be 12-point Times New Roman with 1.5 line spacing. Use single spacing between words and after full stops.

As the peer-review process is anonymous, the manuscript file should not contain names or other identifying data. This includes in figure captions and the Online supplementary material (OSM) files. A separate title page .doc file that includes identifying information such as author affiliations, acknowledgements and funding information should be uploaded separately to the manuscript file.

Please note that we cannot accept manuscripts prepared in LaTeX.

Word limits

The word limits stated (see article-specific information in 'Article types' section) must include all text. This includes the abstract, affiliations, acknowledgements, references, table contents and all figure and table captions.

Any submission that exceeds the word limit will be returned to the author(s) before peer review.

Tables

- No individual table should take up more than one page of A4 at 12-point font and 1.5 line spacing.
- Tables must be keyed in and editable in a Word file (i.e. not supplied as an image).
- Tables may be supplied either at the end of the text document, or in a separate .doc file.
- Table captions should be un-italicised and in bold, e.g. Table 1. This is the caption to Table 1.

- Tables should be cited as ‘Table’ when referring to a table in this article and as ‘tab.’ when referring to a different publication.

Table formatting

As general guidance:

1st column = align “left”

Other columns according to whether they are text or numerical

text = align “left”

numerical = align “centre”

Table data running on to more than one line should be indented, e.g.

No. of finds from York and Harrogate	16
No. of finds from Easingwold	6

Please present tables as best fits the data.

Maps and plans

- Maps and plans must include an accurate scale (in kilometres (km), millimetres (mm) or metres (m), not centimetres) and a north arrow or other indication of north.
- Maps should not include country borders or boundaries.

Figures

There is no charge to authors for the publication of colour images but please comply with the maximum number of Figures for the type of article. Vivid and relevant images that help to orientate the reader are encouraged.

- Figures need to be uploaded as separate files, and not embedded in the text of the manuscript document.
- Figures should be referenced in the text, in the order in which they appear.

Technical specifications

- Figures should be submitted as .tif or .jpg files and each one should be <10MB. If you would like to upload a different file type, please contact the Editorial Office at assistant@antiquity.ac.uk.
- Figure resolutions must be 300dpi or higher at the selected width (see next point).
- Figure dimensions should be either half-page width (65mm) or full-page width (135mm) with a maximum height of 185mm. Alternatively, a Figure can be positioned ‘landscape’ on a page at a width of 200mm and maximum height of 135mm.
- Supply composite Figures as one file only.
- Please include a scale for sites and artefacts, in metres or millimetres – written as ‘m’ or ‘mm’ with no space between the number and unit (as per the journal’s house style).

Lettering on Figures

- If there is text on your Figures (such 'a, b, c' to identify separate elements/images, axes/numbers on charts or a legend), please ensure it will be legible in terms of size when reproduced in the journal and that the colour of text stands out against its background.
- Use uniform lettering on figures and ensure that the text on all figures complies with *Antiquity's* house style, particularly regarding UK English spellings and using BC/AD (not BCE/CE).
- If you use letters to identify different elements on the Figures, use lower-case and ensure that each element has a description in the Figure caption.

Citations

Antiquity uses a version of the Harvard style of referencing.

Antiquity does not accept endnotes or footnotes.

Lists and numbering

Bullets and numbering are permitted in moderation. Lists should be indented from the left to default 1.27cm.

Online supplementary material

Supplementary material is published online only and is subject to acceptance by the Editor. Authors are encouraged to include supplementary material only when relevant and helpful to the article – for example, large data tables, standard methodological statements and contextual information. It should not be used for substantive arguments or discussion.

- When referring to Figures and Tables in OSM, use the letter 'S' before the number in text and the Table/Figure captions – for example, **Table S1. Xxxxxx.** and **Figure S3. Xxxxxx.**
- Institutional repositories should be considered where large amounts of data or references need to be included.

Artificial intelligence (AI)

You can find our policy on the use of artificial intelligence in articles submitted to *Antiquity* at [AI use \(cambridge.org\)](https://www.cambridge.org/antiquity/ai-use).

ARTICLE TYPES

Submissions should conform to one of the following categories:

1. Research article
2. Project Gallery
3. Debate
4. Method

See below for article-specific requirements.

Research article

Antiquity publishes articles presenting significant new research, results or advances in archaeology, encompassing all periods and all regions.

Scope

To be eligible for consideration, articles must articulate clearly defined research questions, set within the context of the recent literature, and demonstrate appropriate methods for answering them. Authors must also draw out the wider significance or relevance of results for our broad global readership. Articles must not have been previously published elsewhere, or be under active consideration with any other journals.

Structure and maximum word counts for Research articles

- 5000–6000 words and 10 figures maximum.

Manuscript files should be structured as follows:

Title Page Document:

1. Article title
2. Authors' names and full postal contact/affiliation details for publication, including an email address for correspondence
3. Acknowledgements
4. Funding statement (must include a grant number where appropriate)

Main Document:

1. Article title
2. Abstract: 100 words maximum
3. Text: 5000–6000 words maximum (including title page document contents and references)
4. References formatted to *Antiquity* house style
5. A list of Figure captions
6. Tables (can be sent as an extra MS Word file)

Online supplementary material:

This is not included in the word limit above and will be published online only (subject to acceptance). We accept a variety of editable file formats (including MS Word and Excel) and these files may be subject to some editing.

Project Gallery

Scope

The Project Gallery presents short, online-only papers highlighting research of broad international relevance, including new projects, significant fieldwork discoveries and innovative applications of technology.

Articles should focus on substantive results of lasting relevance rather than outlines of research projects or forthcoming research plans.

For Project Gallery articles, supplementary material is permitted only at the request of the Editor.

Please note that the Editor will not accept reports primarily about local or regional surveys, sites or artefacts. These should be properly directed to the national records and journals of the country concerned.

Structure and maximum word counts for Project Gallery articles

- 1500 words and 6 Figures maximum.

Manuscript files should be structured as follows:

Title Page Document:

1. Article title
2. Authors' names and full postal contact/affiliation details for publication, including an email address for correspondence
3. Acknowledgements
4. Funding statement (must include a grant number where appropriate)

Main Document:

1. Article title
2. Abstract: 50 words maximum
3. Text: 1500 words maximum (including title page document contents and references)
4. References formatted to *Antiquity* house style
5. A list of Figure captions
6. Tables (can be sent as an extra MS Word file)

Online supplementary material:

Accepted for Project Gallery only if requested by the Editor.

Debate article

Scope

These articles present matters of interest to the archaeology profession and about archaeology's interaction with society. Manuscripts are expected to address matters that are of broad significance and are contentious, with the aim of stimulating discussion.

Structure and maximum word counts for Debate articles

- 3000–4000 words and 6 Figures maximum.

Manuscript files should be structured as follows:

Title Page Document:

1. Article title
2. Authors' names and full postal contact/affiliation details for publication, including an email address for correspondence
3. Acknowledgements
4. Funding statement (must include a grant number where appropriate)

Main Document:

1. Article title
2. Abstract: 100 words maximum
3. Text: 3000–4000 words maximum (including title page document contents and references)
4. References formatted to *Antiquity* house style
5. A list of Figure captions
6. Tables (can be sent as an extra MS Word file)

Online supplementary material:

This is not included in the word limit above and will be published online only (subject to acceptance). We accept a variety of editable file formats (including MS Word and Excel) and these files may be subject to some editing.

Method article

Scope

Articles must present newly developed and newly applied methodological techniques.

Structure and maximum word counts for Method articles

- 3000–4000 words and 8 Figures maximum.

Manuscript files should be structured as follows:

Title Page Document:

1. Article title
2. Authors' names and full postal contact/affiliation details for publication, including an email address for correspondence
3. Acknowledgements
4. Funding statement (must include a grant number where appropriate)

Main Document:

1. Article title
2. Abstract: 100 words maximum
3. Text: 3000–4000 words maximum (including title page contents and references)
4. References formatted to *Antiquity* house style [add link to PDF/website page]
5. A list of Figure captions
6. Tables (can be sent as an extra MS Word file)

Online supplementary material:

This is not included in the word limit above and will be published online only (subject to acceptance). We accept a variety of editable file formats (including MS Word and Excel) and these files may be subject to some editing.

UPLOADING YOUR ARTICLE

All submissions must be uploaded to ScholarOne, our online site for submission and peer review: <https://mc.manuscriptcentral.com/agy>. Please contact the Editorial Office if you require any assistance.

All submissions to ScholarOne are subject to the CrossRef Similarity Check to check for overlap with publications either by others or by the authors.

Submission declarations

As part of the submission process, authors will be required to confirm that the substance of the content presented has not been published previously and is not currently being considered for publication elsewhere.

We reserve the right to reject articles at any point in the process if we find similar papers in the public domain.

Authors should declare all sources of research funding (including grant numbers) and any other relevant financial interests. Appropriate acknowledgement of relevant agencies and authorities (e.g. issuing excavation permits) should also be included.

Please disclose any relevant information in your cover letter, as well as reviewing our separate ethical guidelines that can be found here: [Antiquity Ethical Statement - 2022-05.pdf](#).

PEER-REVIEW PROCESS

All submissions are considered by the Editor in the first instance. Suitable articles are peer reviewed by a minimum of two experts. Peer reviewers are selected for their knowledge and expertise and may include, but are not limited to, *Antiquity's* Editorial Advisory Board. Reviewers are asked to comment on an article's potential international interest, originality, clarity and strength of argument. *Antiquity* uses double-blind peer review.

You can find details of our peer review workflow at [Antiquity Peer Review Workflow - 2021-10.pdf](#).

Resubmissions

Antiquity regrets that we are unable to enter into correspondence regarding articles that are not accepted for publication. Resubmissions of articles declined following peer review will be considered only at the Editor's decision. Please note that the opportunity to resubmit a paper in no way indicates acceptance. All resubmissions will be subject to further peer review.

PROOFS

When an article is accepted following the peer-review process, authors will receive an edited version of the manuscript. Edits might be substantial and the Editor might request changes to text and Figures to comply with the journal's house style. After the author approves the edited Word file(s) and Figures, they will receive a page proof of their article as a PDF file. **Please note that only typographical or factual errors may be corrected at proof stage.** *Antiquity* reserves the right to charge authors for the correction of non-typographical errors.

On the page proofs, authors are specifically requested to check the following information:

- Author names and affiliations are in the correct order and correctly spelt.
- Accuracy and spelling of any binomial nomenclature.
- The supplied Location Map (if applicable) is correct.
- Funding information (including the names of funders and institutions, and grant codes) is present and accurate.
- Figures and figure captions are correct and appear in the appropriate order. It is the authors' responsibility to ensure that the correct permissions have been granted to reproduce any images attributed to third parties (see 'Copyright and Licences to Publish' below). *Antiquity* cannot accept liability for incorrectly secured permissions after publication.

No corrections will be issued for the above information after publication.

ARCHIVING, E-REPOSITORIES AND RE-USE

For detailed information about self-archiving and the re-use of articles, please refer to the Cambridge University Press website at <https://www.cambridge.org/core/journals/antiquity/information/author-publishing-agreement>.

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Open Access publication

Antiquity is currently hybrid and will move to be fully open access in 2026. For detailed information about Open Access options, please refer to the Cambridge University Press website at <https://www.cambridge.org/core/services/open-access-policies>.

- Please note that an article processing charge (APC) is applicable unless an active transformative or Read and Publish agreement is in place between Cambridge University Press and the corresponding author's institution. For a current list of these agreements, please visit <https://www.cambridge.org/core/services/open-access-policies/waivers-discounts>.
- Open Access publication is offered only when the article is accepted. This ensures that Open Access publication does not influence the peer-review and acceptance process.

POST-PUBLICATION CORRECTIONS

Corrections to published content may be issued as either a *corrigendum* (an author error) or as an *erratum* (a production error).

- We are only able to correct errors that affect the published content in a significant way. We will not issue corrections to amend typos, spelling mistakes, grammatical errors, or any other small errors, unless they alter the meaning of an article or associated Online supplementary materials.
- Corrections will only be made within 12 months of the original publication. After 12 months have elapsed, corrections will only be considered in exceptional circumstances and published at the Editor's discretion.
- We will publish an *addendum*, or additional material, only in exceptional circumstances and at the invitation of the Editor. We are unable to publish an addendum for new data or for changes in interpretation following the original publication.

CONTACT US

For any technical queries before submission, contact the Editorial Office (assistant@antiquity.ac.uk).

If you are unsure whether an article is suitable for *Antiquity*, please contact the Editor prior to submission (editor@antiquity.ac.uk).